

2/4/2008

Dear Tom Nickels

Re: BCU Assessor / Coach Educator Re-orientation Training Audit North America.

Thank you for your application for re-orientation into the BCU's new Coach Educator Scheme.

As you will recall, the current re-orientation audit targets Level 4 A4's (or in exceptional circumstances and where experience is well proven alternative targeting may be appropriate) and is based on overall experience, currency and commitment to delivery. Clearly we want to focus re-orientation around existing assessors who will be in a position to roll out training and assessment for the new BCU (UKCC) as and when the levels themselves roll out in 2008/9.

Therefore the audit process prioritises the opportunities offered to applicants.

On completion of the audit, applicants will be offered re-orientation opportunities either in the first, second or a third phase of delivery. The audit will also identify whether re-orientation should be focused around delivery of the 'Core' generic modules at Level 1, 2 or 3 and/or the specialist discipline units at level 3.

Level 1 Core Delivery	Level 2 Core Delivery	Level 3 Core Delivery	Specialist Discipline Delivery
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In order to help you appreciate the basis on which we have determined your own re-orientation Appendix 1 provides a summary of the process and an outline of the general timeline for each phase of re-orientation. Please read this to appreciate the basis on which we have currently determined the areas within which you can immediately re-orientate yourself.

I would also refer you back to the two documents outlining the new Coach Educator Scheme and the Interim Procedures for re-orientating existing assessors, currently on the BCU website. :

1. Training the BCU / UKCC Workforce / Document One - An Explanation of the New Scheme.

2. Training the BCU / UKCC Workforce / Document Two Phase One – Interim Procedures.

The table at the close of this letter provides an outcome from the audit of your application along with actions to be followed. For some of you, this will indicate the areas you will be able to immediately re-orientate yourself to, while for others this may indicate that your opportunities to re-orientate will fall into a second or third phase of re-orientation.

		FROM	TO
PHASE 1 -	Feb 08 – Oct 08	Current L4/A4 – A5 Assessors	Temporary Training/Assessment Director or Temporary Tutor as per the Audit Process
PHASE 2 -	Oct 08 -	Current A2/ A3Assessors	Coach Tutors/Coach Assessors

An initial opportunity for re-orientation of Phase 1 Audited Tutors is available on 16 / 17 February at Sweetwater, Florida. Following this, opportunities may be available at events at North West Coast and East Coast Venues. If you are unable to get to Sweetwater please liaise with Bill Lozano for updated information.

What to do next – Check your action plan and initiate or hold your orientation as indicated.

If your action plan suggests that you proceed to Phase 1 orientation you should initially book yourself onto a **UKCC Generic Tutor and Assessor Training Phase One Course** (First option is the Sweetwater Event 16 / 17 February 2008)

Following this requirement you will be able to work with similar temporary directors on Level 1 and 2 courses. If your action plan indicates you are eligible to deliver Level 3 courses, a further orientation course will be required. These will not be available until the autumn of 2008 at the earliest.

Running Courses in 2008

If you are currently a Contracted Course Provider or Level 4 A4 you will be able to run old style courses as per the phase in / out timeline for the old/ new courses (see website).

As a temporary deliverer of the new scheme courses you will be able to advertise new style courses on completion of re-orientation training. These require authorization as per normal.

If you wish to discuss any of the above please contact Bill Lozano.

Again, we would like to thank you for your commitment in delivering BCU courses and in the new BCU UKCC Scheme to date. We look forward to working with you in the future.

Yours sincerely.



Graham Lyon
Chairman of BCU UK Coaching Committee



Mike Devlin
BCU UK Director of Coaching

PHASE 1 – RE-ORIENTATION CURRENT L4/A4/A5 ASSESSORS

YOUR ACTION PLAN

Name	Trainer Assessor	Core Delivery L1 / L2	Core Delivery L3	Specialist Provider	Action Plan
Tom Nickels	Trainer / Assessor	No	No	Sea	<u>PHASE 1 as Temporary Coach Tutors</u> Attend UKCC Tutor Training Attend Specialist Provider Day for Level 3 Sea